



Republic of the Philippines  
SOUTHERN LUZON STATE UNIVERSITY  
Lucban, Quezon



REQUEST FOR QUOTATION

**IMPROVEMENT OF CONFERENCE ROOM OF THE OFFICE OF THE PRESIDENT (OP)**

Purchase Request No. 2026-01-0244  
Approved Budget for the Contract: ₱ 300,000.00

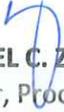
The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Improvement of Conference Room of the Office of the President (OP)** to apply the sum of **Three Hundred Thousand Pesos Only (₱ 300,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Improvement of Conference Room of the Office of the President

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : [slsuprourement@slsu.edu.ph](mailto:slsuprourement@slsu.edu.ph)

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**MARIDEL C. ZABELLA**  
Director, Procurement Office  
Southern Luzon State University  
Lucban, Quezon  
Tel. No.: (042)540-6519



Republic of the Philippines  
SOUTHERN LUZON STATE UNIVERSITY  
Project Management Office  
Lucban , Quezon

PROJECT TITLE: Improvement of Conference Room of OP

PROJECT LOCATION: Brgy. Kulapi, Lucban Quezon

OWNER : Southern Luzon State University

ABC : P 300,000.00

PROJECT DURATION : 30 CD

PROJECT BRIEF DESCRIPTION : Installation of Fluted Panels, Swing Door, Sliding Door & Ceiling at conference room of OP.

**SUMMARY**

ITEM	DESCRIPTION	COST OF MATERIALS	COST OF LABOR AND EQUIPMENT	TOTAL
I	General Requirements			
II	Demolition Works			
III	Wall Cladding			
IV	ACP Shelves			
V	Doors			
VI	Ceiling Works			
VII	Electrical Works			
<b>TOTAL ESTIMATED PROJECT COST</b>				<b>P</b>

Amount in Words :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Bidder :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Republic of the Philippines  
SOUTHERN LUZON STATE UNIVERSITY  
Project Management Office  
Lucban , Quezon

PROJECT TITLE: Improvement of Conference Room of OP  
PROJECT LOCATION: Brgy. Kulapi, Lucban Quezon  
OWNER : Southern Luzon State University  
MODE OF IMPLEMENTATION : by Contract  
PROJECT DURATION: 30 CD  
PROJECT BRIEF DESCRIPTION : Installation of Fluted Panels, Swing Door, Sliding Door & Ceiling at conference room of OP.

**BILL OF QUANTITIES**

I. General Requirements					
Quantity	Unit	Description	Direct Cost	Indirect Cost (OCM, Profit, VAT)	Total Cost
1	lot	Mobilization			
1	lot	Demobilization			
<b>Sub - Total</b>					<b>P</b>

II. Demolition Works					
Quantity	Unit	Description	Direct Cost	Indirect Cost (OCM, Profit, VAT)	Total Cost
1.00	lot	Dismantling of Wooden Shelves			
1.00	lot	Dismantling of Drywall Partition			
1.00	lot	Dismantling of Existing Ceiling			
1.00	lot	Disposal of Construction Debris			
<b>Sub - Total</b>					<b>P</b>

III. Wall Cladding					
Quantity	Unit	Description	Direct Cost	Indirect Cost (OCM, Profit, VAT)	Total Cost
	pcs	WPC Indoor Fluted Panels including accessories (169mm x 15mm x 2900mm)			
	sq.m	ACP - 4mm thk Aluminum Composite Panels including it's accessories			
	pcs	3mm x 50mm x 100mm x 2500mm Aluminum Rectangular Tube spacing @ 800mm both ways			
	pcs	3.50mm thk Fiber Cement Board (4'x8')			
1.00	lot	Consumables (Screws, Blind Rivets etc.)			
<b>Sub - Total</b>					<b>P</b>

IV. ACP Shelves					
Quantity	Unit	Description	Direct Cost	Indirect Cost (OCM, Profit, VAT)	Total Cost
	set	ACP Shelf No. 1 including aluminum frames (See plan for details)			
	set	ACP Shelf No. 2 including aluminum frames (See plan for details)			
<b>Sub - Total</b>					<b>P</b>

V. Door					
Quantity	Unit	Description	Direct Cost	Indirect Cost (OCM, Profit, VAT)	Total Cost
	set	D1 - Swing Door 6mm thk Glass with frosted sticker on powder coated aluminum frame with complete accessories (1000mm x 2100mm)			
	set	D2 - Sliding Door 6mm thk Glass with frosted sticker on powder coated aluminum frame with complete accessories (1910mm x 2100mm)			
<b>Sub - Total</b>					<b>P</b>

VI. Ceiling Works					
Quantity	Unit	Description	Direct Cost	Indirect Cost (OCM, Profit, VAT)	Total Cost
	pcs	3.5mm thk Fiber Cement Board (4' x 8')			
	pcs	19mm x 50mm x 5.0m Metal Furrings spa. @ 0.60m			
	pcs	12mm x 38mm x 5.0m Carrying Channels			
	pcs	25mm x 25mm x 3.00m Wall Angle			
	gal	Flat Latex			
	gal	Semi-Gloss Latex			
	bags	Skim Coat (25 kgs)			
1.00	lot	Consumables (Hanger Rods, W-Clips, Blind Rivets, Screws, Suspension Clips, paint brush, paint roller, paint tray, spatula, etc.)			
<b>Sub - Total</b>					<b>P</b>

VII. Electrical Works					
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Quantity	Unit	Description	Direct Cost	Indirect Cost (OCM, Profit, VAT)	Unit Cost	Total Cost
	pcs	LED Round Recessed Downlight (Ultras-Thin)				
	pcs	16 watts LED T-8 Tubelight				
	pcs	Louver Type Luminaire w/ Aluminum Reflector (2x40w - Recessed)				
	lm	THHN Wire 3.5 sq.mm				
	lm	Flexible Hose 3/4"φ				
	set	3gang switch pole, complete set, recessed mounted 16A, 230V				
1.00	lot	Consumables				
					Sub - Total	P

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Lucban, Quezon

**PROJECT TITLE:** Improvement of Conference Room of OP  
**PROJECT LOCATION:** Brgy. Kulapi, Lucban Quezon  
**OWNER:** Southern Luzon State University  
**PROJECT DURATION:** 30 CD  
**SUBJECT:** Minimum Technical Personnel and Equipment

**MINIMUM TECHNICAL PERSONNEL AND EQUIPMENT**

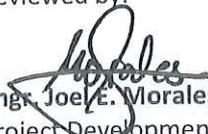
QUANTITY	MINIMUM TECHNICAL PERSONNEL
1	Foreman
1	Skilled Worker
2	Unskilled Worker

QUANTITY	MINIMUM EQUIPMENT
1	Electric Drill

Prepared by:

  
**Engr. Joe Marino P. Abutal**  
Assistant Planning Engineer

Reviewed by:

  
**Engr. Joel E. Morales**  
Project Development Officer-1

Recommending Approval:

  
**Engr. Melvin A. Makipagay**  
Director, Project Management Office

Approved by:

  
**Dr. Frederick T. Villa**  
University President

Republic of the Philippines  
Southern Luzon State University  
Project Management Office  
Lucban, Quezon

**PROJECT TITLE :** Improvement of Conference Room of OP

**PROJECT LOCATION :** Brgy. Kulapi, Lucban Quezon

**OWNER :** Southern Luzon State University

**PROJECT DURATION :** 30 CD

**SUBJECT :** Scope of Works

### **SCOPE OF WORKS**

#### **I. GENERAL REQUIREMENTS**

- Mobilization – Mobilization shall include all activities and associated cost for transportation of contractor's personnel, equipment and material supplies to the site.
- Demobilization – Demobilization shall include all activities and cost for pull-out of personnel, equipment and supplies from the construction site; including disassembly, removal and site clean-up of facilities assembled at the site.

#### **II. DEMOLITION WORKS**

- This item of works shall include dismantling of wooden shelves necessary for installation of sliding door located between the office and pantry area.
- This item of works shall include dismantling of drywall partitions between the conference room and pantry area and between the office and pantry area.
- This item of works shall include dismantling of existing ceiling including its frame.
- This item of works shall include hauling & disposal of all construction debris at the site.

#### **III. WALL CLADDING**

- The contractor shall furnish all the aluminum rectangular tube including its installation which is necessary for putting in place of aluminum composite panels (ACP) and fluted panels as shown on the approved plans.
- The contractor shall furnish all the necessary materials, tools, equipment and labor needed to complete the installation of Aluminum Composite Panels and WPC indoor Fluted Panels.

#### **IV. ACP SHELVES**

- This item shall include supply, fabrication and installation of ACP shelves including its frame with complete accessories (cabinet handles, sliding accessories, hinges, screws, sealant etc.).

#### **V. DOOR**

- The work to be done under this item shall consist of furnishing all the required materials, fabrication, tools and equipment necessary for completion of the doors indicated on the approved plans.

#### **VI. CEILING WORKS**

- This work shall include supply, installation of fiber cement board including light ceiling metal frames.
- This work shall include supply and application of paints intended for ceiling.

**VII. ELECTRICAL WORKS**

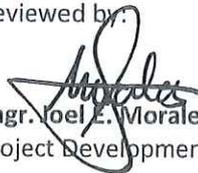
- All electrical works shall provide all materials and equipment and perform all the works necessary for the complete execution of the electrical system shown on the electrical drawings with the reference to the general construction drawings as herein specified, for both excepts as otherwise excluding the generality of the foregoing, shall include but not limited to the following principal items of the works.
- Supply and installation of electrical fixtures.
- Supply and installation of electrical wire and cable.
- Supply and installation of electrical pipeline.
- Tapping of electrical lines to electrical service lines which include testing and commissioning.
- All materials and equipment to be installed shall be approved quality and should be presented to Southern Luzon State University/ Representative Engineer for approval prior to installation.
- All materials shall conform to the reference code and standard. Use of materials shall future be governed by other requirements, imposed on the specification. Materials shall be subjected to test if necessary, for their fitness if so required

Prepared by:



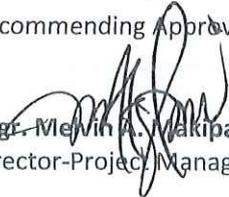
**Engr. Joe Marino P. Abutal**  
Assistant Planning Engineer

Reviewed by:



**Engr. Joel E. Morales**  
Project Development Officer-1

Recommending Approval:

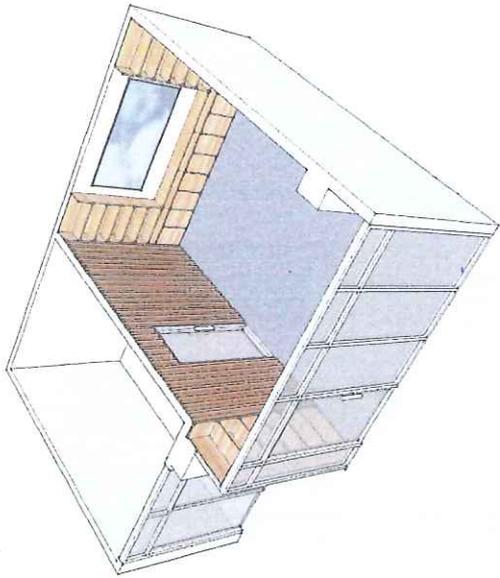


**Engr. Melvin A. Wakipagay**  
Director-Project Management Office

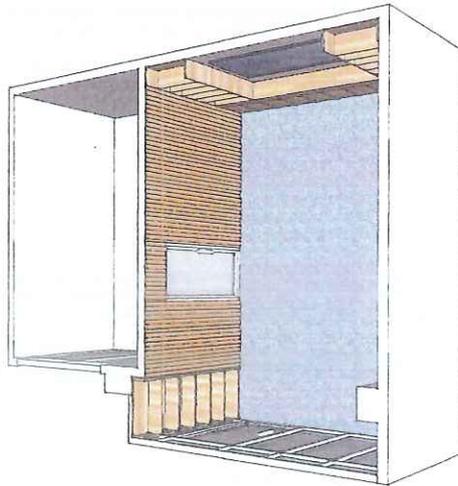
Approved by:



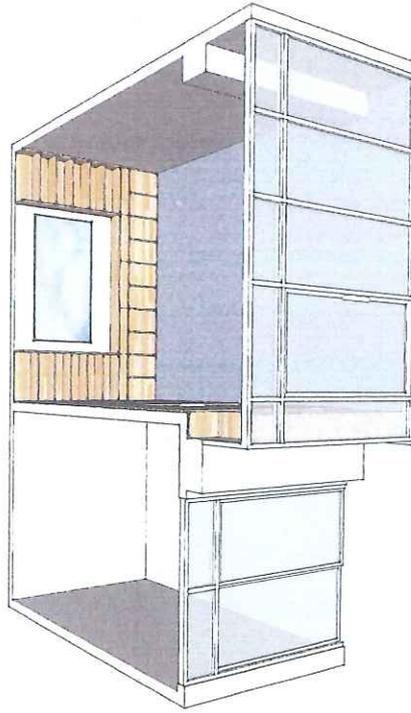
**Dr. Frederick T. Villa**  
University President



1 PERSPECTIVE "A"  
A-1 SCALE: NTS.



2 PERSPECTIVE "B"  
A-1 SCALE: NTS.



3 PERSPECTIVE "C"  
A-1 SCALE: NTS.



CIVIL/STRUCTURAL ENGINEER  
 NAME: \_\_\_\_\_  
 LICENSE NO.: \_\_\_\_\_  
 EXPIRES: \_\_\_\_\_

PROJECT TITLE:  
 IMPROVEMENT OF CONFERENCE  
 ROOM OF O.P.  
 ADDRESS: BIRDY VILLA, LUGGAN, OREGON

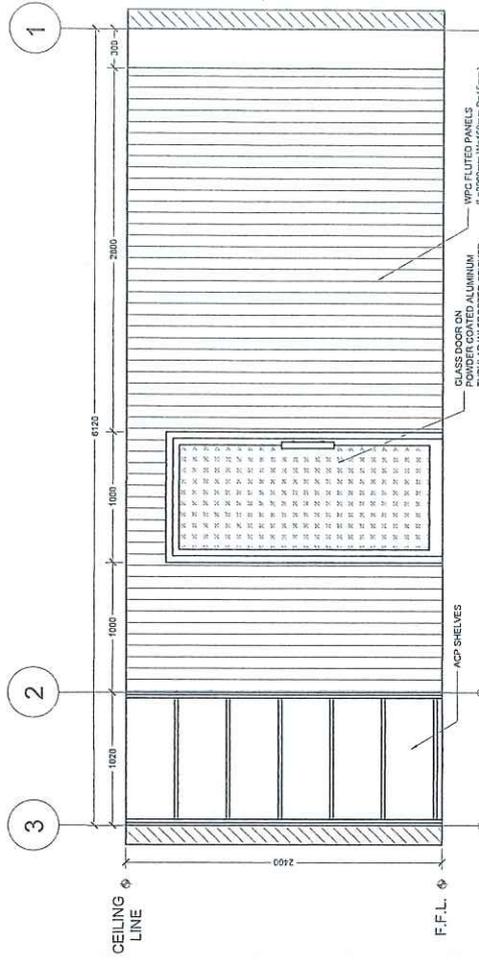
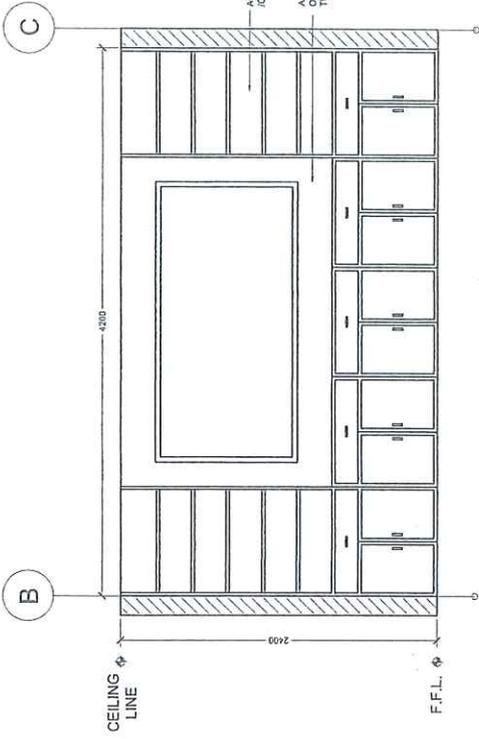
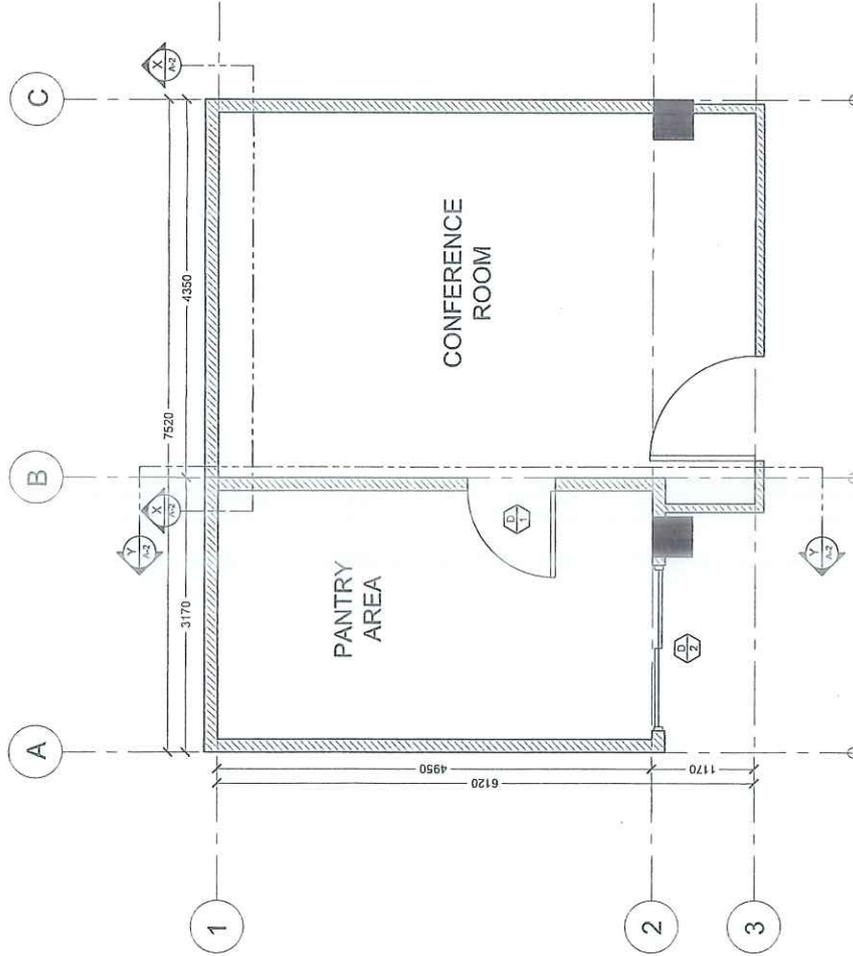
DRAWN BY:  
 ENGR. JOE MARINO P. ABUTAL  
 REGISTERED PROFESSIONAL ENGINEER  
 DATE: \_\_\_\_\_  
 PROJECT NUMBER: \_\_\_\_\_

REVIEWED BY:  
 ENGR. JOSE E. VIZCARRAS  
 REGISTERED PROFESSIONAL ENGINEER  
 DATE: \_\_\_\_\_  
 PROJECT NUMBER: \_\_\_\_\_

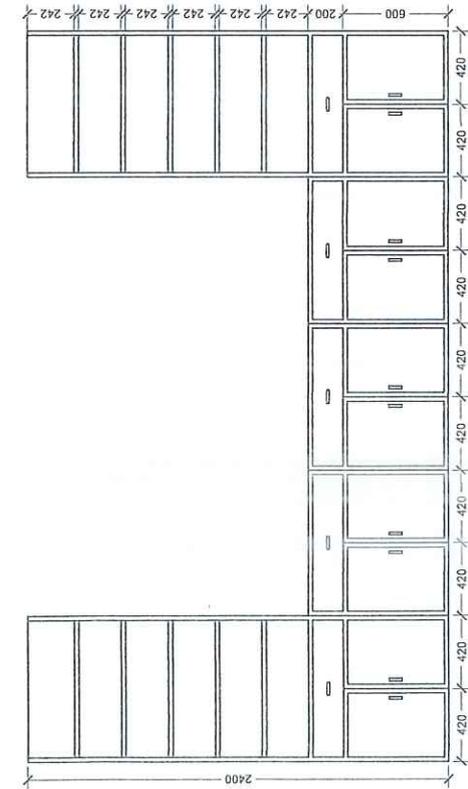
RECOMMENDING APPROVAL:  
 ENGR. MELBA M. PAGAY  
 DIRECTOR, PROJECT MANAGEMENT OFFICE

APPROVED BY:  
 DR. FREDERICK T. VILLA  
 PROJECT MANAGER

SHEET CONTENT:  
 PERSPECTIVE "A"  
 PERSPECTIVE "B"  
 PERSPECTIVE "C"  
 SHEET #:  
 A-1

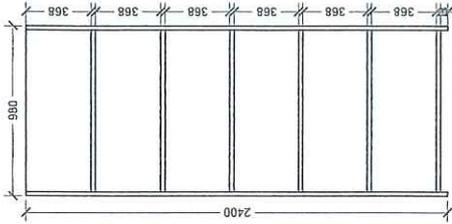


	CIVIL/STRUCTURAL ENGINEER:	PROJECT TITLE:	REVIEWED BY:	RECOMMENDING APPROVAL:	SHEET CONTENT:	SHEET #
		IMPROVEMENT OF CONFERENCE ROOM OF O.P.	ENGR. JOE MARRINO P. ABUJAL ASSISTANT ENGINEER	<i>J. Morales</i> ENGR. JOE L. MORALES PROJECT ENGINEER	DR. FREDERICK T. VILLA UNIVERSITY PRESIDENT	FLOOR PLAN SECTION X-X SECTION Y-Y
	DATE:	ADDRESS: BRINY TULSA LEAPING CRESTON	DATE:	ENGR. MELVIN M. KAPAGAY DIRECTOR, PROJECT MANAGEMENT OFFICE		
	SCALE:		SCALE:			
	PROJECT NUMBER:		PROJECT NUMBER:			



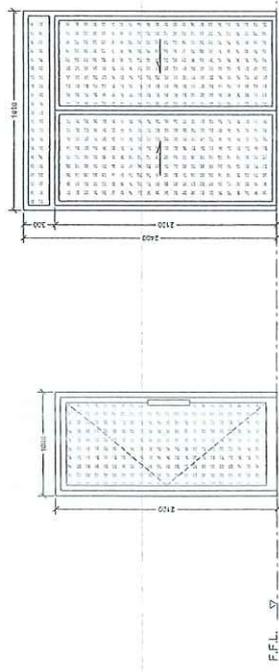
NOTE: Width of Shelves = 300mm

1 ACP SHELF NO. 1  
SCALE: 1:30



NOTE: Width of Shelves = 300mm

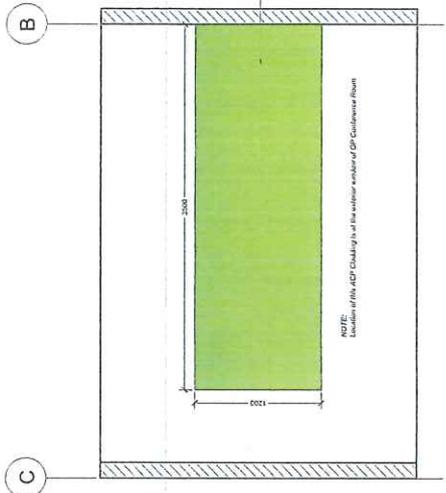
2 ACP SHELF NO. 2  
SCALE: 1:30



F.F.L. -37-

DESIGNATION	D-1	D-2
DESCRIPTION	Swing door - 6mm thick Glass w/ frosted sticker on Powder Coated Aluminum Frame w/ Complete Accessories	Sliding door - 6mm thick Glass w/ frosted sticker on Powder Coated Aluminum Frame w/ Complete Accessories
NO. OF SETS	1 SET/S	1 SET/S
LOCATION	Conference Room/Pantry Area	Pantry Area

3 DOOR SCHEDULE  
SCALE: 1:50



4 ACP CLADDING  
SCALE: 1:50



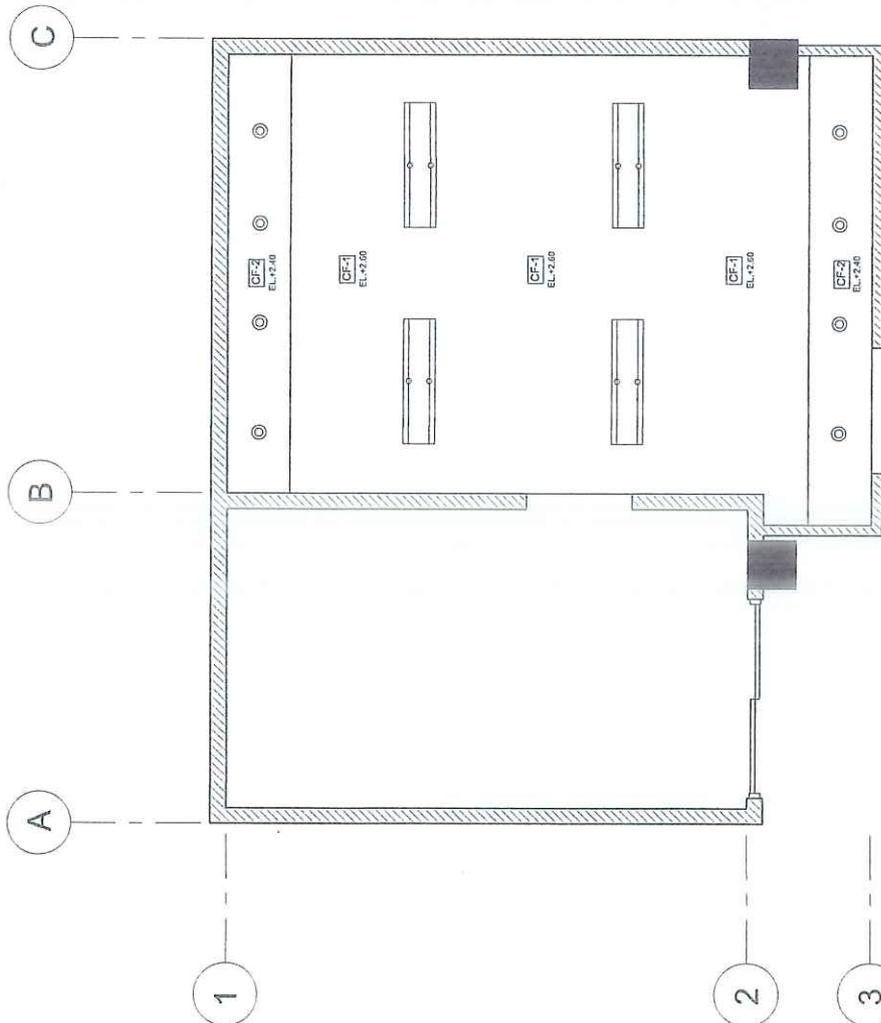
CIVIL/STRUCTURAL ENGINEER:  
PROJECT TITLE:  
IMPROVEMENT OF CONFERENCE ROOM OF O.P.  
ADDRESS: BRVD., VALHALLA, LAGUNA, QUILIGON

DESIGNED BY:  
ENGR. JOE MARINO P. ABUTAL  
ASST. PROJECT MANAGER/ENGINEER  
DRAWN BY:  
JILL  
CHECKED BY:  
ENGR. MELVIN A. MARIKIPAGAY  
PROJECT COORDINATOR/OFFICE IN CHARGE

RECOMMENDING APPROVAL:  
ENGR. MELVIN A. MARIKIPAGAY  
DIRECTOR, PROJECT MANAGEMENT OFFICE

APPROVED BY:  
DR. FREDERICK T. VILLA  
UNIVERSITY VICE-CHANCELLOR

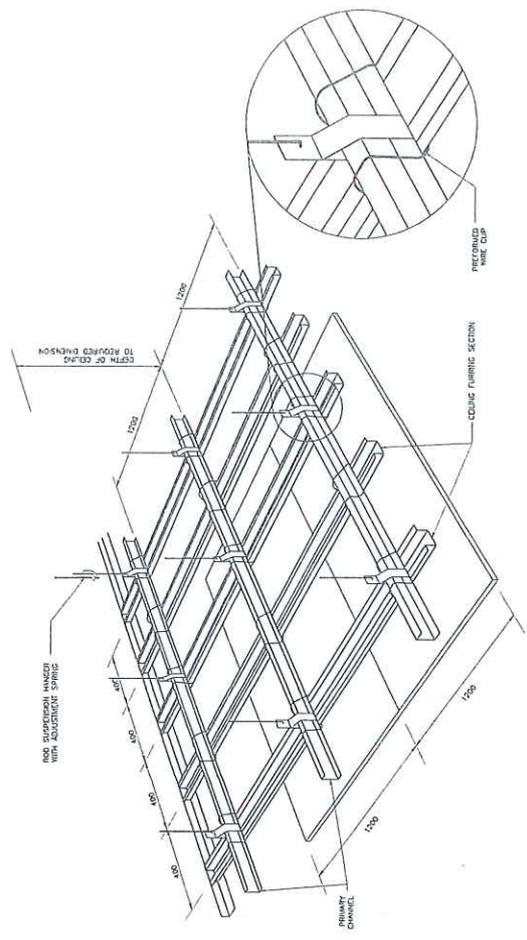
SHEET CONTENT:  
ACP SHELF NO. 1  
ACP SHELF NO. 2  
DOOR SCHEDULE  
SHEET #:  
A-3



LEGEND :

-  - 2-40 WATTS FLUORESCENT LIGHT DAYLIGHT ON 300MM X 1200MM REFLECTIVE HOUSING
-  - 18 WATTS LED DOWNLIGHT
-  - 3.50MM THK FIBER CEMENT BOARD ON LIGHT METAL FRAMES
-  - DROP CEILING
-  - 3.50MM THK FIBER CEMENT BOARD ON LIGHT METAL FRAMES

1 REFLECTIVE CEILING PLAN  
A-4 SCALE: 1:50



2 DET. METAL FRAMING  
A-4 SCALE: NTS.

	CIVIL STRUCTURAL ENGINEER:	PROJECT TITLE:	REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET CONTENT:	SHEET #
	NAME: _____ DATE: _____ REGISTERED PROFESSIONAL ENGINEER	IMPROVEMENT OF CONFERENCE ROOM OF O.P. ADDRESS: Bldg. 10, JAMA LIGUAN, GUZON	ENGR. JOE MARRINO P. ABUJAL REGISTERED PROFESSIONAL ENGINEER PROJECT NO. 100-100-100-100 DATE: 10/10/2020	 ENGR. MENON PROJECT MANAGER / ARCHITECT	ENGR. MENON PROJECT MANAGER / ARCHITECT	DR. FREDERICK T. VILLA ARCHITECT	REFLECTIVE CEILING PLAN DETAIL OF METAL FRAMING